## Edition 2 Mental Health First Aid Registration Form

*Powerhouse CommuniCations*

**Venue:** Powerhouse Communications
20a Power Street (Opposite Doonside High School)
Doonside NSW 2767

**Date:** Saturday 14 & 21 April, 2012

**Time:** 9.30am - 4.30pm **Cost:** $200 + gst - $220 Total

**Manuals (RRP $30), course materials, morning & afternoon tea provided.**
**Free on site parking, 10 minutes walk from Doonside Train Station**

**Email registration to:** dianne@powerhousecc.org.au
**Post to:** PO Box 29, Doonside NSW 2767

Name: _____ Email: _____

Address_____

_____

Phone:_____ Mobile:_____

Payment method: ☐ Direct Deposit: Powerhouse Communications
Bank: Westpac
BSB: 032 071 Account Number: 453791
(please place your name in reference)

☐ Cheque enclosed – payable to "Powerhouse Communications"

Require a tax invoice: ☐ Yes ☐ No

If yes, person/company to invoice details (please include email address for accounts):

_____

_____

_____

_____

For additional staff members in your organisation to attend:

Name: _____ Email: _____
Name: _____ Email: _____
Name: _____ Email: _____
Name: _____ Email: _____

**NOTE: Fifth person attends free**

TRANSFER & CANCELLATION POLICY: We understand that people's circumstances can change and provide the following alternatives to assist you:

- You are able to transfer your registration (only once) to another person at no cost.
- You can transfer your registration to attend a course within the next financial year at no cost.

Please note that refunds are not available for transferred registrations.
Registrations can be cancelled with a minimum of 2 weeks notice, and refunded for an administration cost of $40 per person.
From time to time, there may be a need for special consideration of your circumstances in regards to this policy.
If this is the case, please contact us to discuss this further. Your registration confirms that you have accepted this policy.